

Carmel Mortgage Group

Documentation Check List

Please Mail Back The Following

- *Signed Release & Authorization. Form
- *Signed Good Faith Estimate
- *Signed Loan Application 1003
- *Signed Regular Z Disclosure
- *Signed Servicing Disclosure
- *Check for Credit Report \$50 Purchase, Conventional, or FHA only

Last 2 Years W2's

Last 30 Days Pay Stubs

Last 2 Months Bank Statements

Homeowners Declaration Page

Letters of Explanation

 Bankruptcy Explanation

 Slow Credit Any late payments in last 24 months

 Employment History Last 5 Years

 Gaps in Employment longer than 30 days

Bankruptcy Papers - Full Package

Divorce Decree – Full Document

Quit Claim Deed

Death Affidavit

Self-Employed

Full Tax Returns 2 Years all Schedules

Current Profit & Loss Statement

Last 2 Months Bank Statements

Letter Explaining Business Operations

Letter Explaining Your Compensation Plan

How you are paid. W2? Weekly? Bi-weekly? As Needed?

Please Fax and Mail originals back in 2-3 days to increase the turn around time of the loan process.

Mailing Address

Carmel Mortgage Group
7200 S. 400 W.
Trafalgar, IN 46181

North Office

317-846-0083

South Office

317-8789110

Fax:

317-878-9130